



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 05122021 Facilities – Douglass K8 Marquee Sign
DEADLINE: May 12, 2021 at 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. It is recommended that interested bidders visit [Douglass K8](#) at the location listed below prior to April 30, 2021.

Douglass K8
1650 Ash St., Memphis, TN 38108

Principal Causey
901-416-5946

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: William Webb webbw@scsk12.org and Kim Carpenter carpenterk@scsk12.org by 2:00PM/CST on May 3, 2021. Subject line of email shall read “Questions –IFB#04262021 *Douglass K8 Marquee Sign*”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement’s website at the end of the business day on May 7, 2021 by 4:00PM.

Bids Must be delivered to SCS Procurement Services Department at 160 S. Hollywood St., Room 126, Memphis, TN 38112 on May 12, 2021 no later than 11:00 AM CST.

IMPORTANT DATES:

Bid Release	April 27, 2021
Questions or Requests Due	May 3, 2021 @ 2:00 pm
Questions and Answers Posted	May 7, 2021 @ 4:00 pm
Bid Due / Bid Deadline	May 12, 2021 @ 11:00 am

Procurement Services
Shelby County Schools